

**To receive a report from the Christmas Lights Working Group and consider
any actions and associated expenditure**

Report to: Services Committee

Date of Report: 12.02.26

Officer Writing the Report: Town Clerk / RFO

Pursuant to: minute 89/25/26 Services Committee 11.12.26

Purpose of the report: To support the Town of Saltash in delivering a well-organised, safe and successful Christmas Lights Switch-On event for our residents and visitors.

Officer's Recommendations:

1. That Members consider deferring this item to a future meeting of the Services Committee, and delegate authority to the Town Clerk to work with the Members of the Working Group to finalise the Project Specification Form.
2. That Members delegate authority to the Town Clerk to submit an S106 funding application, based on the completed Project Specification Form, to secure full or partial funding for the event.

Report Summary

Please refer to the attached draft Project Specification Form for the most up-to-date information regarding the proposed Christmas Lights Switch-On event.

Budgets

Budget Codes: 6572 EMF Festive Lights

Budget Availability: £20,500

Committed Spend: £30,000 for the install / storage of the Christmas lights

Signature of Officer:

Town Clerk / RFO